



*"People
helping people
help
themselves"*

Mitchell E. Daniels, Jr., Governor
State of Indiana

Indiana Family and Social Services Administration
402 W. WASHINGTON STREET, P.O. BOX 7083
INDIANAPOLIS, IN 46207-7083

Anne Murphy, Secretary

Dear ITSI Conference Participant:

After reviewing the early intervention track of the ITSI conference, I am pleased to offer those First Steps providers in attendance credit for their 2010 First Steps Core Training (FSCT). Providers wishing to use the ITSI conference for their FSCT must follow the procedure listed below. Questions should be directed to UTS at registration@utsprokids.org.

1. Providers must have paid the 2010 First Steps Annual Training Fee.
2. Providers must submit the attached form with a copy of their ITSI attendance documentation.
3. Providers will receive credit for their FSCT at the 3 hour or .3 credential point level. Any additional early intervention training hours from the conference may be used under conference training for First Steps credentialing at a rate of .1 point per session hour.
4. Providers must submit their form and documentation within 30 days of the ITSI Conference. A late fee of \$25 will be charged for requests after September 25, 2010.

Sincerely,

Dawn Downer
Part C Coordinator



Request for FSCT Credit

I attended the 2010 ITSI Conference

Name _____

Email _____

Address 1 _____

Address 2 _____

City _____

State _____ **Zip** _____

Telephone _____

Please attach ITSI attendance documentation with this form and return to:

UTS ProKids

6923 Hillside Court

Indianapolis, IN 46250

317-284-6206 Fax

registration@utsprokids.org

All forms received after September 25, 2010 will be charged a \$25 late fee. Checks may be made payable to ProKids.

Please allow 1 week after submission to be entered into your UTS Profile.