

**Baby Jane Smith**  
**DOB: July 23, 2004**  
**Referred to First Steps on February 9, 2005**  
**Initial IFSP written March 15, 2005**

**Timeline of Ongoing Service Coordinator Responsibilities**  
**Based on Birthday of 7/23/04 and Initial IFSP date of 3/15/05**

														Timeframe for Transition Meeting					
3/15/05	3/16-6/15/05	9/15/05	9/16-12/15/06	By 1/23/06	3/15/06	3/16-6/15/06t	9/15/06	10/23/06 (270 days before 3 <sup>rd</sup> birthday)	9/16-12/15/06	By 1/23/07	3/15/07	By 4/23/07 (90 days before 3 <sup>rd</sup> birthday)							
Initial IFSP is written and services begin	1 <sup>st</sup> Q visit	First IFSP 6 month's review is due	3rd Q visit	18-Month Notice sent electronically to LEA	First annual IFSP Review and Eligibility Re-determination is due	1 <sup>st</sup> Q visit	IFSP 6 month's review is due	Transition Meeting can begin	3 <sup>rd</sup> Q visit	30-Month notice due to LEA	Second annual IFSP Review and Eligibility Re-determination is due	Transition Meeting must have been held	Part B evaluation within 60 instructional days of parental consent	Child ages out of First Steps					
<b>Baby</b>	<b>Jane's</b>	<b>Age:</b>																	
8 mos.		14 mos.		18 mos.	20 mos.		26 mos.	27 mos.		30 mos.	32 mos.	33 mos.	33-36 mos.	36 mos.					